# National Republican Senatorial Committee of the con-

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February 8, 1994

Mr. Stephen Cohen Reports Analysis Division Federal Election Commission Washington, DC 20463

Re: April Monthly Report (3/1/93-3/31/93)

Dear Mr. Cohen:

This letter is in response to your request for additional information dated January 31, 1994. A copy of your letter is enclosed, Attachment A. The following responses address the issues raised in your letter in the order that they are given.

As we have responded in prior requests for additional information, all of our solicitation pieces to prospective donors include a request for donor information; the request informs the donor that we are required by law to request the information.

The corporate contribution cited was in fact inadvertently deposited to a federal account. We have transferred the money to a NonFederal account (effective the day we ascertained the error), and have notified the donor. Copies of the transfer check and the letter are attached, Attachments B and C, respectively. While the Senatorial Committee has several procedures in place to catch these types of contributions before they are deposited to a Federal account, due to the sheer volume of contributions processed, occasionally one will get by all of the controls.

Enclosed is a copy of our Schedule A in support of line 11(b), as originally filed with our report. Attachment D.

Please call if you have additional questions or need further clarification.

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### FEDERAL ELECTION COMMISSION

WASHINGTON, U.C. 20463

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Sonya M. Vazquez, Treasurer National Republican Senatorial Committee 425 Second Street, NE Washington, DC 20002

Identification Number: C00027466

Reference: April Monthly Report (3/1/93-3/31/93)

Dear Ms. Vazquez:

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This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-The identification of each contributor, including the person's occupation and name of employer, must be provided if the person has contributed in excess of \$200 in the aggregate during the calendar year. Please amend Schedule A supporting Line 11(a)(i) for each entry lacking a contributor's employer/occupation.

Note: If your committee has made at least one effort per solicitation, either by a written request or by an oral request documented in writing to obtain this information from the contributor, your committee may have exercised "best efforts." Under 11 CFR 104.7(b), such effort shall consist of a clear request for the information (i.s., name, mailing address, occupation, and name of employer) which request informs the contributor that the reporting of such information is required by law. If you believe that your committee satisfies the "best efforts" provision, you should provide a copy of your solicitation or an explanation of the method(s) used to obtain contribution information. Clarification regarding "best efforts" should be disclosed during each two year election cycle beginning with the first report filed in the non-election year.

-Your report discloses an apparent contribution(s) from a corporation(s) (pertinent portion attached). You are advised that a contribution from a corporation is prohibited by the Act, unless made from a separate segregated fund established by the corporation. (2 U.S.C. \$441b(a)) If you have received a corporate

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contribution(s), the Commission recommends that you refund the full amount to the donor(s) in accordance with 11 CFR \$103.3(b). Alternatively, if you choose to transfer the funds to an account not used to influence federal elections, the Commission advises that you inform the contributor in writing and provide the contributor with the option of receiving a refund. You may wish to seek a written authorization (either before or after the transfer-out) from the donor for any transfer-out to protect the donor's interests.

Please inform the Commission immediately in writing and provide a photocopy of your check for the refund or transfer-out. In the best interests of the committee, all refunds and transfers-out should be made within thirty (30) days of the treasurer's receipt of the contribution. See 11 CFR \$103.3(h). Refunds and transfers-out should be disclosed on a supporting Schedule B for Line 28 or 22 of the report covering the period during which they are made.

If the contribution(s) in question was incompletely or incorrectly disclosed, you should amend your original report with the clarifying information.

Although the Commission may take further legal steps concerning the acceptance of a prohibited contribution, prompt action by your committee to refund or transferout the amount will be taken into consideration.

-Please provide a Schedule A to support the entry disclosed on Line 11(b) of the Detailed Summary Page. All contributions from political committees must be itemized on Schedule A, regardless of the amount. 2 U.S.C. §434(b)(3)(B)

A written response or an amendment to your original report(s) correcting the above problem(s) should be filed with the Federal Election Commission within fifteen (15) days of the date of this letter. If you need assistance, please feel free to contact me on our toll-free number, (800) 424-9530. My local number is (202) 219-3580.

Sincerely,

Stephen Cohen Reports Analyst

Reports Analysis Division

NATIONAL REPUBLICAN SENATORIAL COMMITTEE

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DATE	DESCRIPTION	AMOUNT	
02-04-94	01-4140-Q34 FEATILURATION REDESIGNATION	\$1,000.00	
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NATIONAL REPUBLICAN SENATORIAL COMMITTEE

485 SECOND STREET, N.E. WASHINGTON, OC 20002

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WASHINGTON, DC 20002

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ATTACHMENT B

# National Republican Senatorial Committee

SENATOR PHIL GRAMM
CHAIRMAN

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February 4, 1994

Mary K Cosmetics, Inc. Attn.: Ms. Anne Crews 8787 Stemmons Freeway Dailas, TX 75247

Dear Ms. Crews:

Recently, it was brought to our attention that we inadvertently deposited a contribution drawn on corporate funds into our Federal account. By law, we are not able to accept corporate contributions into any fund where the money is used to influence a Federal election (i.e., a Federal account).

We have removed the funds (\$1,000.00) from our Federal account and deposited them into our Non Federal account. The moneys deposited into the Non Federal account are not used to influence Federal elections.

You have the right to a refund, or you may authorize us to "redesignate" the funds to the Non Federal account. Please make either request in writing within 60 days.

We apologize for any inconvenience this may have caused. If you have additional questions, or need further information, please call me at (800) 877-6775,

Sincerely,

Sonya M. Vazquez, CPA Treasurer

cc: Lynn Robinson, Inner Circle Director

RONALD REAGAN REPUBLICAN CENTER
425 SECOND STREET, N.E. \* WASHINGTON, D.C. 20002 \* (202) 875-8000

### SCHEDULE A

### ITEMIZED RECEIPTS

Use separate achedule(s) for each category of the Detailed Summary Page

PAGE	_ OF
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FOR LINE	NUMBER

Any information copied from such Reports and Statements may not be said or used by any parson for the purpose of soliciting contributions or for commercial purposes, other than using the name and address of any political committee to solicit contributions from such committee,

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NATIONAL REPUBLICAN SENATORIAL COMMITTE	E		
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## Federal Election Commission

### ENVELOPE REPLACEMENT PAGE FOR INCOMING DOCUMENTS

Hand Delivered	DATE OF RECEIPT
First Class Mail	POSTMARKED
Registered/Certified Mail	2-9-94- POSTMARKED
No Postmark	· · · · · · · · · · · · · · · · · · ·
Postmark Illegible	
Received from the House Office of Records and Registration	DATE OF RECEIPT
Received from the Senate Office of Public Records	DATE OF RECEIPT
Other (Specify):	POSTMARKED
<u> </u>	end/or DATE OF RECEIPT
L <u>J.</u>	5-/5-94